BOARD OF SUPERVISORS
WORK SESSION
Tuesday, September 15, 2026 - 3:00 PM

Board Meeting Room
39 Bank Street, SE,
Chatham, Virginia 24531

MINUTES

CALL TO ORDER (3:00 PM)
Tucker called the Meeting to Order at 3:03 PM.

ROLL CALL
The following Board Members were present:

Robert M. Tucker, Jr. - Banister District
Kenneth L. Bowman - Chatham-Blairs District
Justin N. Brown – Dan River District
William V. ("Vic") Ingram - Tunstall District
Murray W. Whittle - Westover District

Darrell W. Dalton - Callands-Gretna District, joined the Meeting at 3:21 PM.

AGENDA ITEMS TO BE ADDED
Motion to expand item 8a. Closed Session (Personnel), to include other Personnel Matters.

RESULT:	**APPROVE**
MOVER:	Justin Brown
SECONDER:	Murray Whittle
AYES:	Robert Tucker, William Ingram, Kenneth Bowman, Justin Brown, Murray Whittle
NOES:	None
ABSTAIN:	None

APPROVAL OF AGENDA
Motion to approve Agenda.

RESULT:	**APPROVE**
MOVER:	William Ingram
SECONDER:	Justin Brown

AYES:	Robert Tucker, William Ingram, Kenneth Bowman, Justin Brown, Murray Whittle
NOES:	None
ABSTAIN:	None

PRESENTATIONS

a. **Fire & Rescue Association Update**

Dean Fowler, President of the Fire and Rescue Association, provided an update on two ongoing committee initiatives. The Training Committee is working to finalize a training proposal and schedule for the remainder of the year, while the Staffing Committee is gathering data and reviewing staffing practices in surrounding localities to develop recommendations for future consideration. Board members also congratulated Blairs Fire Department on its 50th anniversary and expressed appreciation for its continued service and dedication to the community.

STAFF, COMMITTEE, AND/OR CONSTITUTIONAL OFFICER REPORTS

a. **Water Service Expansion Project Prioritization Discussion**

Chris Adcock provided an update on proposed water service expansion projects, including the R&L Smith Road Waterline Extension Project, which is designed and ready for bidding, with an estimated cost of $5.5 million. He also reviewed previously proposed waterline extensions in the Mount Cross and Route 58 West areas, highlighting the benefits of improved water pressure, system reliability, expanded service, and future development opportunities. Board members discussed project priorities, infrastructure needs, and financial considerations, including the impact of recent water rate increases and the County's ability to fund future projects. The Board emphasized the importance of evaluating available funding, long-term financial sustainability, and community needs before determining which projects to pursue. Staff was encouraged to coordinate with the County Administrator and consider the ongoing Comprehensive Plan process when developing future project priorities.

b. **Landfill Phase 3, Cell D Construction Administration and Quality Assurance Services Amendment**

Chris Adcock presented an amendment to the County's landfill engineering services contract for construction administration and quality assurance services associated with Landfill Phase III construction and the partial closure of Phase II. The amendment totals $335,000, including $75,000 for previously completed and paid design and bidding services and $260,000 for construction administration and quality assurance

services. He explained that these services are required to ensure compliance with Virginia Department of Environmental Quality (DEQ) regulations and obtain approval to operate the new landfill cells. Adcock emphasized the importance of moving forward promptly due to limited remaining capacity in the current cell. Board members discussed contract review, project costs, and receiving periodic progress updates. The item was included on the Consent Agenda for consideration.

c. **Landfill Equipment Repairs — Compactor Wheels**

Chris Adcock presented a request to replace the worn wheels on the Landfill's 836 Compactor, emphasizing the equipment's importance in maximizing landfill capacity and operational efficiency. Staff obtained two quotes: $87,968 from Carter CAT to replace the existing wheel teeth and $73,650 from BBS Equipment Repair to install entirely new wheels. Staff recommended BBS Equipment Repair as the more cost-effective and efficient long-term solution, with reduced equipment downtime. Board members discussed warranty coverage, installation timelines, and potential reuse of the existing wheels. Following discussion, the Board reached a consensus to leave the item on the Consent Agenda for consideration.

d. **Ringgold Rail Trail Project Update**

Dave Arnold provided an update on the Ringgold Rail Trail Bridge Reconstruction Project, which was necessitated by damage sustained during Tropical Storm Michael in 2018. The project is approximately 85% complete, with substantial completion anticipated by the end of November, barring unforeseen delays. He reviewed several project change orders, including additional structural work and the proposed replacement of all bridge handrails for $53,200 to improve safety. Staff also discussed pending FEMA funding requests, including an approximately $991,000 budget amendment, and the potential financial impact on the County if additional funding is not approved. Board members expressed concerns regarding project costs, funding uncertainties, and the importance of completing the project. Following discussion, the Board expressed consensus to proceed with the full handrail replacement and emphasized the importance of completing the project as soon as possible. No formal action was taken.

e. **Finance Updates**

Kim Van Der Hyde provided a comprehensive financial update, including FY 2026 year-end budget adjustments totaling approximately $4.9 million and FY 2027 budget amendments totaling $23.4 million, primarily

consisting of carryover funds and additional revenues. She also reviewed the status of the County's Capital Improvements Fund ($12.4 million), Water and Sewer Enterprise Fund ($4.2 million), Solid Waste Enterprise Fund ($2.1 million), and Economic Development Fund ($6.7 million). Discussion included completed and ongoing capital projects, proposed reallocations for courthouse improvements, water and sewer infrastructure, landfill operations, and economic development incentives. She also highlighted efforts to maximize interest earnings on available funds and the County's anticipated $274,000 contribution toward property and access improvements at the Southern Virginia Multimodal Park in Hurt. The Board discussed funding allocations, project priorities, and long-term financial planning. The financial reports were included on the Consent Agenda, with public hearings scheduled for the FY 2026 and FY 2027 budget adjustments.

CLOSED SESSION

Motion to enter Closed Session.

RESULT:	**APPROVE**
MOVER:	Kenenth Bowman
SECONDER:	William Ingram
AYES:	Robert Tucker, William Ingram, Kenneth Bowman, Justin Brown, Darrell Dalton, Murray Whittle
NOES:	None
ABSTAIN:	None

The Board entered Closed Session at 4:48 PM.

a. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body.

(1) Legal Authority: Virginia Code § 2.2-3711(A)(1)
Subject Matters: DSS Appointee; Other Personnel Matters
Purpose: Review/Discussion of Same

b. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

(1) Legal Authority: Virginia Code § 2.2-3711(A)(8)
Subject Matters: RiverStreet; Landfill Contract; Courthouse
Purpose: Consultation with Legal Counsel/Legal Advice and Discussion Regarding the Same

c. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

(1) Legal Authority: Virginia Code § 2.2-3711(A)(5)
Subject Matters: Unannounced Prospective Businesses/Industries
Purpose: General Economic Development Projects Update

RETURN TO OPEN SESSION & CLOSED SESSION CERTIFICATION

The Board returned to Open Session at 6:59 PM and the following Certification was recorded:

PITTSYLVANIA COUNTY BOARD OF SUPERVISORS' CLOSED MEETING CERTIFICATION

BE IT RESOLVED that at the Pittsylvania County Board of Supervisors' ("Board") Work Session on September 15, 2026, the Board hereby certifies by a recorded vote that to the best of each Board Member's knowledge only public business matters lawfully exempted from the Open Meeting requirements of the Virginia Freedom of Information Act ("Act") and identified in the Motion authorizing the Closed Meeting were heard, discussed, or considered in the Closed Meeting. If any Board Member believes that there was a departure from the requirements of the Act, he shall so state prior to the vote indicating the substance of the departure. The Statement shall be recorded in the Board's Minutes.

	Vote
Kenneth L. Bowman	Yes
Justin N. Brown	Yes
Darrell W. Dalton	Yes
Murray W. Whittle	Yes
William V. ("Vic") Ingram	Yes
Robert M. Tucker, Jr.	Yes

ADJOURNMENT

Tucker adjourned the Meeting at 7:00 PM.

Robert M. Tucker, Jr., Chairman
Pittsylvania County Board of Supervisors

Kaylyn M. McCluster, Clerk
Pittsylvania County Board of Supervisors